

Banquet Contract

Contact Person:		
Address:		
Phone: (H)	(W)	(C)
Email:		
Type of Event:		
Number of guests:		
Date of event:		
Time:		
<p>Policy- A non-refundable deposit of \$100.00 is required to secure the reservation date. If linens are requested for tabletops an additional fee will be added depending on the size of your party. If there is a change in the linen color (table clothes or napkins) we must be notified three weeks in advance. Some packages include linen but may have an additional cost if a "special" color/pattern is requested. We kindly ask that the menu and final count be given 2 weeks prior to your event. Any changes made after the final count must meet the approval of our staff. You will be charged according to your final count. Our staff must approve any decorations or entertainment. All outside food our staff must approve being brought in for the event. Please feel free to bring in your own cake or we can order one for you. There is no cake cutting fee or corkage fees. The contact person on this contract agrees to all mentioned above and agrees that any other outside parties that may be included or helping to plan the event have already agreed to these terms. All packages include cost of tax. 20% gratuity will be added to your final bill. If the party is held on a Sunday please note that all packages are Dinner Packages only. Friday and Saturday evening we ONLY offer the Chardonnay and Barolo packages.</p>		
<p>Menu-</p> <p>Menu selected _____</p> <p>Any additions to the menu & additional cost where needed.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> Cake to be ordered by Padrino's cost _____</p> <p>Type of Cake _____ Filling _____</p> <p>Icing _____ Decoration & Color _____</p> <p>Any writing on cake _____</p> <p>(We use La Preferita bakery in Allentown, NJ)</p> <p><input type="checkbox"/> Menu selection given two week prior to event</p> <p>Final Cost per package & additions _____</p>		
Comments:		

<p>Place check in box for services you desire</p> <p><input type="checkbox"/> Cake table <input type="checkbox"/> Alcohol station</p> <p><input type="checkbox"/> Linens (\$ _____ fee) <input type="checkbox"/> Gift table</p>	<p style="text-align: center;"><u>Additional notes</u></p> <p><input type="checkbox"/> \$100 deposit received</p>
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Today's Date:	Confirmed by:
Contact person's Signature:	Manager or Banquet Coordinator Signature:

